

## RIVERTON CITY COUNCIL

Minutes of the  
Regular Council Meeting  
Held January 20, 2015  
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Mike Bailey, Martin Cannan, Jonathan Faubion, Lee Martinez and Kyle Larson. Council Member Bailey led the Pledge of Allegiance. Mayor Baker conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council.

City Staff present were City Administrator Steven M. Weaver, Acting City Clerk/Director of Administrative Services Gloria A. Hardman, Public Works Director Kyle J. Butterfield, Community Development Director Sandy Luers, Police Chief Mike Broadhead, and City Secretary Brandi Johnson.

**Approval of the Agenda** – Council Member Martinez moved, seconded by Council Member Faubion to approve the agenda as presented. Motion passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – Reggie Dockham approached the Council regarding residents removing snow from their sidewalks.

**Consent Agenda** – Acting City Clerk/Director of Administrative Services Gloria Hardman read the consent agenda items by title only: Approval of the Minutes – January 6, 2015 Regular Council Meeting; Approval of the Minutes – January 13, 2015 Council Work Session; Approval of the Minutes – January 19, 2015 Finance Committee Meeting; Approval of the Finance Committee Recommendations – January 20, 2015 - claims to be paid in the amount of \$336,402.89, checks written for payroll/liabilities for 12/26/2014 and 1/9/2015 in the amount of \$302,355.32, manual checks written in the amount of \$6,905.36, Elan Credit Card in the amount of \$9,724.14 for a total of \$655,387.71; Approval of the Municipal Court Report for the month of December, 2014; Approval of Discharged Fines for Deceased Defendants for January 2014; Approval of the following catering permit applications received in the City Clerk's Office: **MJQ1, LLC – R Bar** - January 29, 2015, United States Liability Insurance Company – Painting Party, 5:00p.m.-10:00p.m. (**Exhibit Pg. 10**), **MJQ1, LLC – R Bar** – February 12, 2015, United States Liability Insurance Company – Painting Party, 5:00p.m.-10:00p.m. (**Exhibit Pg. 12**), **MJQ1, LLC – R Bar** - February 14, 2015, United States Liability Insurance Company – Painting Party, 5:00p.m.-10:00p.m. (**Exhibit Pg. 14**), **MJQ1, LLC – R Bar** – February 26, 2015, United States Liability Insurance Company – Painting Party, 5:00p.m.-10:00p.m. (**Exhibit Pg. 16**). Council Member Larson moved, seconded by Council Member Martinez to approve the consent agenda as presented. Council Member Bailey abstained from approving of the bills regarding Bailey Enterprises and Wex Bank. Motion passed unanimously.

**Riverton Police Department Citizen's Awards** – Chief Broadhead recognized and presented a Certificate of Appreciation to Arnulfo Zertuche for his efforts as a community member and helping another individual in need.

**Volunteers of America Northern Rockies (VOANR) – Quarterly Report** – Shelley Mbonu, Program Director of the Volunteers of America Northern Rockies in Riverton gave the second quarterly report for this fiscal year: the successful Center of Hope “Empty Bowl” fund-raising event; an internal annual audit was performed; reported the men's and women's Social Detox areas in the facility were remodeled; worked with other local agencies to provide a Thanksgiving meal in city park to help raise awareness to addictions and homelessness; a three year accreditation was received from CARF for Assessment and Referral, Detoxification, Outpatient Treatment and Residential Treatment; and some staff moved into an office suite to allow for additional space. Ms. Mbonu spoke of second quarter statistics such as number of intakes, first time admissions, etc. Ms. Mbonu also introduced individuals in attendance that served as VOANR board/staff members. The group was commended by the Mayor and Council for the work they do in our community.

**Public Hearing and Consideration of New Daycare-** Community Development Director Sandy Luers reported a completed application has been received from Lindsay Thornock at 235 Cascade Drive, D/B/A Caring Hands Child Care. No protests have been received and the inspection has been completed. Ms. Luers reported that this property is not permanently inhabited by the applicant. Council Member Faubion moved, seconded by Council Member Larson to open the public hearing regarding the child care permit application submitted by Lindsay Thornock. Motion passed unanimously. Mayor Baker declared the public hearing open. Crystal Myers and Lindsay Thornock, co-operators of the day care, addressed the Council regarding their application and concerns that had been voiced to them by residents such as parking, property value, and non-permanent residency of the property. There being no one else in the audience wishing to address the Council regarding this issue, Council Member Faubion moved, seconded by Council Member Larson to close the public hearing. Motion passed unanimously. Council Member Martinez moved, seconded by Council Member Faubion to approve the child care permit application submitted by Lindsay Thornock D/B/A Caring Hands Child Care. Motion passed unanimously.

**Interviews for Vacant Council Seat-Ward II-** Mayor Baker announced the candidates for the vacant seat: Richard Bennett, John Boesch, Jr., Sarah Kalbach, Jacob Mickelsen and Holly Jibben. Candidates were asked to respond to questions posed by the Council and were given ten (10) minutes for their response.

**Executive Session for Personnel:** After each candidate responded to the questions posed to them, Council Member Martinez moved, seconded by Council Member Larson to convene into an executive session at 8:21p.m. for personnel. Council Member Faubion moved, seconded by Council Member Larson to reconvene into the regular meeting at 8:35p.m. Motion passed unanimously. Mayor Baker announced the Council will conduct a secret ballot vote for the candidate of their choice with the Chief of Police and City Administrator counting the ballots. City Administrator Steven Weaver announced the new Ward II Council Member is Holly Jibben. Mayor Baker then conducted the Oath of Office for Ms. Jibben.

**Resolution No. 1309 – Authorization for Wyoming Community Gas Grant Application** – City Administrator Steven Weaver reported staff would like to submit an application to the Wyoming Community Gas (WCG) grant program for the procurement of a display cabinet in the main greeting area to exhibit historical documents or city seals. Acting City Clerk/Director of Administrative Services Gloria Hardman read Resolution No. 1309 by title only. Council Member Martinez moved, seconded by Council Member Faubion to approve Resolution No. 1309. Motion passed unanimously.

**Resolution No. 1310 – A Resolution Supporting the Newly Created Fremont Air Service Task Force (F.A.S.T.)** – City Administrator Steven Weaver reported that as a result of the last work session held January 13, 2014, the City of Riverton, along with the City of Lander and Fremont County would like to pass a resolution in support of the task force and their application for a 501 (c)(6) status with the IRS. Acting City Clerk/Director of Administrative Services Gloria Hardman read Resolution No. 1310 by title only. Council Member Bailey moved, seconded by Council Member Larson to approve Resolution No. 1310. Motion passed unanimously.

**Council Committee Reports & Council Members’ Roundtable** – Council Member Bailey commented that he was excited to see so many candidates apply for the vacant seat and applauded the candidates that submitted their names; Council Member Cannan asked for an update on the status of the Beautification Committee and the possibility of a round-up on the utility bills for beautification; Council Member Faubion encouraged citizens to participate in the Wild West Winter Carnival; Council Member Martinez congratulated the five candidates for submitting their names and to Ms. Jibben for being selected. He also reported on the FCSD#25 Rec. Bd. meeting held last night at City Hall. Council Member Larson expressed his appreciation to the candidates for submitting their names, commented on the ice skating rink, and reported on the 1% meeting he attended. Council Member Jibben expressed her appreciation to serve on the Council.

**City Administrator’s Report** – City Administrator Steven M. Weaver reported that a few elected officials will be attending the WAM Winter Workshop for Elected Officials in Cheyenne and informed the public of the vacancies on city boards/commissions/committees. Chief Broadhead reported on the significant statistical decrease in alcohol related issues in our community as well as the decrease in the hard “use of force.”

**Mayor’s Comments** – Mayor Baker expressed his appreciation for the support from the candidates for submitting their names and asked that they consider volunteering for a city board/commission/committee appointments.

**Adjourn** – There being no further business to come before the Mayor and Council, Council Member Larson moved, seconded by Council Member Martinez to adjourn the Regular Council Meeting at 9:06 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

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John L. Baker  
Mayor

ATTEST:

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Courtney V. Bohlender  
City Clerk/Director of Administrative Services

Publication Date: \_\_\_\_\_